

Online Grant Application 2019-20

Date of application

ORGANIZATION INFORMATION

Name of organization

Street address

City /State/Zip

Phone

Website

Employer Identification Number (EIN)

Is your organization an IRS 501©(3) not for profit? Y/N

If no, what is your fiscal agent?

Contact person

Title

Phone (cell or other)

Email address

PROPOSAL INFORMATION

Project title

Project Starting date

Project Ending date

Amount Requested from Northfield Shares

Total project budget

PROJECT SUMMARY

Briefly describe your project including population served (please limit description to 250 words)

PROGRAM NARRATIVE

Statement of Purpose

How does your project respond to a community need or opportunity?

Describe the expected impact of the project

Describe constituency/ies that it will benefit and approximate number of those that will be impacted.

Are you applying for a Collaborative Leadership grant? Y/N

If Yes to “applying for Collaborative Leadership Grant”, answer the following:

Collaboration – How does this project encourage coordination between and among organizations?

Collaborative Leadership - Why are you interested in working with others to achieve success on the proposed project? What specific goals are you aiming toward?

Partnership - Why is this project too large to be handled by one organization?

Organizations - Which different organizations are collaborating on the project, and why?

Organizational Contacts – List organizational contacts and their respective contact information.

Past Planning or Collaboration- Have these diverse entities worked together previously for the effort you are proposing? If yes, explain past planning or collaborative work.

Previous Work -- To what extent, if at all, has there been previous work on this project to date? Note the background context.

PERSONNEL

What key staff members are involved in this project and who else is needed for success?

How does your project encourage volunteerism and include the involvement of stakeholders in implementation?

FUTURE

How will your project provide long-term solutions to problems and/or make permanent impacts on the Northfield area?

How does your organization view this work? As short-term? As ongoing?

What are your future plans for the project and how will it be financially sustained?

PROJECT BUDGET

Funds & Resources

Will your project generate and/or leverage other funds and resources in the Northfield area? If yes, how will you accomplish this?

Budget

Provide a comprehensive budget below for this project which lists funds currently available or applied for.

Expenses \$

Funds provided by your organization for this project \$

Provided by Nfld Shares \$

Provided by “Other” \$

EVALUATION

What factors are you using as your criteria for success?

How will the success of the proposal be measured/evaluated?

Who will be involved in the measurement/evaluation?

Upon approval of your grant, a final written report of the project including your evaluation will be expected. All unused funds will be returned to Northfield Shares.

CERTIFICATION

I have read the Northfield Shares Grant Guidelines to which I may be asked to respond in writing or by submitting appropriate forms. I certify that the information contained in this application is true and correct to the best of my knowledge.

Applicant Electronic Signature

Date

IMPORTANT DETAILS

Grant cycle timeline: Deadline for submission is OCTOBER 15. Applicants will be notified in December of the grant decisions, with funds being disbursed by end of December 2018..

Reminder to past grant recipients: Final Grant Reports are due by September 30, 2018.

Questions: Any questions may be referred to Executive Director Mike Krance at mikekrance@northfieldshares.org or 507-403-9755
